## **Creating Team Notices on Full Time**

1. To Create a team notice on Full Time Click on either one of the Notices links:

Admin Home	Fixtures 👻	Results 👻	sms –	Notices	Match Reports	View Site		
		Cer	tral Warwic	ks <del>hire Vou</del> t	h Football League	- 2015/2016 - U	13 Division 5	
Admin	Home							
i≡ Select Season: A 2015/2010	ct Season and fter changing wait f 6	Division	1		Divisio U13 [	on: Division 5		Y
Change or cro fixtures manu	eate your schedu ally or upload fro	ules. Use our scl om a spreadshee	heduling wiza ət. Reschedu	ards, create le your fixtur	your Fixtu	ire Wizard	Full-Time User Guide	
Setup your le Create news team home p	ague to enable r items with files o ages.	results to be enter or photograph att	ered from you achments fo	ır mobile pho	e or	S Wizard	FT Updates and Tips     Updated Full-Time User Guides     New Fixture Edit Page     Charter Standard Leagues	

## 2. Select Your Team and click on Create New

otices							
<u>∕iew notices witho</u>	out placements						
Status			Page				
Active		~	Display Team		~		
Team Coldlands Colt	s 2002 Whites	~					
Create New U	Ipdate Sequences						
Season	Page		Sequence	Title	Status	Summary	
Create New U	Ipdate Sequences						

3. Enter your details Websites, Adds etc and click on create

Maintain Notic	e
<ul> <li>Edit Notice</li> </ul>	
Title :	
8ummary -	
	The summary should be a short description of the article. Maximum 250 Characters. This will be shown on League Home for the lowest sequence notices.
Text	
	Tria will be the main content of the notice.
Status	Active V Only active notices are shown.
Auto Link	□ Yes
8ponsored	Check to make email and/or web addresses appear as hyperinks within the last field of the notice, e.g. www.thefs.com would appear as a hyperink and not as simple fact.
Direct URL	
	If you want this notice to go directly to another website and not to its own page than enter the URL have. It must begin http://www.google.co.uk
Author	If the subtro is not you then enter a neme.
	Update Block

4. Your add will appear when you click on your team name on Full time.

DATE         TIME         HOME         AWAY           DIV3         06/12/15         10:30         Northfield Town Junior 2002         1_3         (HT 0-2)         A F C Marston 2002           DIV3         29/11/15         12:45         A F C Marston 2002         5_2         (HT 2-0)         Harborne Youth 2002           DIV3         22/11/15         14:00         Solihull Moors Yth & Jnr Sun 2002 Colts         0_11         (HT 0-5)         A F C Marston 2002           DIV3         15/11/15         12:30         A F C Marston 2002         6_1         (HT 3-0)         Solihull Moors Yth & Jnr 2002           DIV3         08/11/15         12:30         A F C Marston 2002         5_2         (HT 2-1)         Obton Reverse Youth 20	
DV3         06/12/15         10:30         Northfield Town Junior 2002         1 - 3         (HT 0-2)         A F C Marston 2002           DV3         29/11/15         12:45         A F C Marston 2002         5 - 2         (HT 2-0)         Harborne Youth 2002           DV3         29/11/15         14:00         Solibuil Moors Yth & Jun Sun 2002 Colts         0 - 11         (HT 0-5)         A F C Marston 2002           DV3         15/11/15         12:30         A F C Marston 2002         6 - 1         (HT 3-0)         Solibuil Moors Yth & Jun Sun 2002           DV3         08/11/15         12:30         A F C Marston 2002         5 - 2         (HT 2-1)         Obton Ravens Youth 20	
IV3         29/11/15         12:45         A F C Marston 2002         5 - 2         (HT 2-0)         Harborne Youth 2002           IV3         22/11/15         14:00         Solibuli Moors Yth & Jnr Sun 2002 Colts         0 - 11         (HT 0-5)         A F C Marston 2002           IV3         15/11/15         12:30         A F C Marston 2002         6 - 1         (HT 3-0)         Solibuli Moors Yth & Jr           IV3         08/11/15         12:30         A F C Marston 2002         5 - 2         (HT 2-1)         Otton Ravens Youth 2002	
JIV3         22/11/15         14:00         Solihull Moors Yth & Jnr Sun 2002 Colts         0 - 11         (HT 0-5)         A F C Marston 2002           JIV3         15/11/15         12:30         A F C Marston 2002         6 - 1         (HT 3-0)         Solihull Moors Yth & Jr           JIV3         08/11/15         12:30         A F C Marston 2002         5 - 2         (HT 2-1)         Otton Ravers Youth 20	
JIV3         15/11/15         12:30         A F C Marston 2002         6 - 1         (HT 3-0)         Solihull Moors Yth & Jr           JIV3         08/11/15         12:30         A F C Marston 2002         5 - 2         (HT 2-1)         Olton Ravens Youth 20	
IV3         08/11/15         12:30         A F C Marston 2002         5 - 2         (HT 2-1)         Oton Ravens Youth 20	r Sun 2002 Colts
	02
DCUP 01/11/15 12:30 A F C Marston 2002 1 - 2 (HT 0-0) Continental Star Youth	2002
21DN 25/10/15 00:00 21 Day Notice (No 1) X - X A F C Marston 2002	
DIV3         18/10/15         13:45         Meriden Rovers Junior 2002         0 - 4         (HT 0-2)         A F C Marston 2002	
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	Coorte & Seeial Club B02 01
1/V3 20/12/15 10:00 Olton Ravens Youth 2002 A F C Marston 2002	Sports & Social Club D32 30